



ROXBURGH RISE PRIMARY SCHOOL

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No. 5493 ABN: 49 129 240 600

30th October 2024

Dear Parent/guardian,

Roxburgh Rise Primary School is looking forward to another great year of teaching and learning and would like to advise you of Roxburgh Rise Primary School financial contributions for 2025

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all financial contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Roxburgh Rise Primary School endeavours to make our parent payment fees and charges as transparent as possible and makes every effort to keep the cost of items and activities to a minimum. Roxburgh Rise Primary School has made some changes to our parent payment arrangements for 2025, including clarifying some of these fees and outlining each charge under the three parent payment categories – Essential Learning Items, Optional Items and Voluntary Contributions.

Within our school this support has allowed us to:

- Support our students with additional programs and resources to implement various wellbeing programs.
- Provide additional programs that we have been able to offer for example, our lunchtime clubs and Student Leadership Programs.
- Assist with beautification and upkeep of our school grounds.

Please find attached our School's Voluntary Financial Contributions Schedule for 2025, which includes an overview of how your financial contribution will support the exemplary teaching and learning programs delivered at Roxburgh Rise Primary School. We have engaged Kookaburra Educational Supplies to supply our student educational packs for 2025 and detailed instructions on how to purchase your child/ren's educational items are attached

To ensure delivery to Roxburgh Rise Primary School on 24th January 2025 you must order by **Sunday 8th December 2024**. Your child/ren's Essential Items will be ready for your child on the first day of school. Late orders will be accepted but you will be charged a delivery fee, and items sent to your home address. Supplies will not be guaranteed to be received before your child start school for late orders.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely

Dianne Clare
Principal

Gretchen Gultekin
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • Science – chemicals • Mathematics – numeracy blocks) • English – book boxes • Sports – equipment 	\$60.00
STEM equipment and devices – Robotics, Lego Education and Building Materials	\$10.00
Printing and photocopying of worksheets and learning materials	\$10.00
Total Curriculum Contributions	\$80.00

Other Contributions - for non-curriculum items and activities	Amount
First aid equipment	\$10.00
School grounds maintenance and improvements	\$10.00
Total Other Contributions	\$100.00

Educational items for students to own

Attached is a list of items that the school recommends you purchase for your child to individually own and use. To order from Kookaburra Educational Resources for you must order by **Sunday 8th December 2024** to avoid a delivery fee.

Extra-Curricular Items and Activities – provided on a user-pays basis

Roxburgh Rise Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Excursions and Incursions
 Interschool Sports
 School Photos
 Fundraising Events

Camps
 Swimming Events
 JSC Fundraising Events

Financial Support for Families

Roxburgh Rise Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Karly Michael – Finance Manager

Ph: 03 9305 4334 | Email: Roxburgh.rise.ps@education.vic.gov.au

Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Roxburgh Rise Primary School.

Payments can be made via

- Compass Pay
- Cash
- Eftpos

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Please Note: These above amounts do not include Education Items formally know as Book Packs. Please follow the instructions attached to order your Educational Items online through Kookaburra Educational Resources.

A Full list of items is also attached.